

## Call for Proposal

**Reference:** 139.39/NFE124/2018

**Issue date:** 23 October 2018

### Request to submit a written proposal for a work assignment with UNESCO

UNESCO is inviting written proposals from an organization for the work assignment described in attachment A.

To enable you to prepare a proposal for this assignment, please find attached the Terms of Reference (see attachment A);

Your written proposal should comprise:

- (a) A Technical Proposal which includes implementation strategies/approaches, work plan and comments on the Terms of Reference if any (in brief); and
- (b) A Financial proposal for the assignment quoted in US dollars only. Please show any travel costs separately if any.

Your proposal and any supporting documents must be in English.

UNESCO places great emphasis on ensuring that the objectives of the work assignment, as described in the Terms of Reference, are met. Accordingly, in evaluating the proposals for the assignment, attention will focus first on the technical elements. From those proposals deemed suitable in terms of the criteria in the Terms of Reference, UNESCO shall select the proposal that offers the Organisation best value for money.

Your proposal should be submitted by e-mail no later than close of business **16:00, Bangkok time, on 5 November 2018**. E-mail proposals should not exceed 5MB.

The e-mail address is: [eisd.bgk@unesco.org](mailto:eisd.bgk@unesco.org)

It is your organization's responsibility to ensure that the proposal is received by the deadline.

Thank you for your interest in this UNESCO assignment; and we look forward to receiving your proposal.



UNESCO Bangkok Office  
Mr. Libing Wang, Chief,  
Section for Educational Innovation  
and Skills Development (EISD)

### Background

#### Non-Formal Middle School Education Programme (NFME)

In Myanmar, access to education is a pressing challenge, with approximately 1.2 million Myanmar adolescents are currently out of school. Although an increasing number of students graduate from primary schools, the transition rate from primary to secondary education remains 73% and the net schooling and drop-out percentages for lower-secondary are 45.5% and 11.9%, respectively.

With support from UNESCO, the NFMSE programme was developed by MOE to provide marginalized and out-of-school youth and adult learners with an effective alternative pathway for learning. NFMSE also aims to enable these learners to develop academic knowledge and vocational and life skills. In 2013, the Department of Myanmar Education Research Bureau (DMERB), with support of UNESCO, completed the process of drafting textbooks for 26 subjects and training manuals and guidebooks for teachers and supervisors. Then, the textbooks were piloted in three townships in 2014, and were subsequently revised in light of the feedback received from stakeholders. The NFMSE materials are currently under review and awaiting approval of the Minister's Office and the CESR.

From November 2015 to June 2016, UNESCO also supported in developing NFME training materials and enhancing capacities of relevant stakeholders through various workshops, meetings and a two-day field visit. Since August 2017, with support of the Korean National Commission for UNESCO (KNCU), four centers in two pilot townships (i.e., Hlaingthayar and Kyaikhto) have been supported and capacity development opportunities for the programme implementers and stakeholders have been provided.

### Objectives

Under the overall authority of the Director of UNESCO Bangkok and under supervision of the Chief of the Section for Educational Innovation and Skill Development (EISD) and the Programme Specialist in Literacy and Lifelong Learning, the Contractor will be engaged to support in implementing NFME in Myanmar from January to May 2019.

### Tasks to be performed

#### NFME

1. Manage the NFME programme in Hlaingthayar and Kyaikhto from January to May 2019 by:
  - a. Conducting regular monitoring visits to ensure that all learners will attain an attendance rate of at least 80 and identify issues, challenges, gaps and opportunities in the teaching-learning process
  - b. Organizing the 6<sup>th</sup> semester instructor training, which is tentatively scheduled for the first quarter of 2019
  - c. Organizing a preview and review meeting on the NFME teaching-learning process and management activities for minimum 15 participants, which is tentatively scheduled for the first quarter of 2019
  - d. Organizing a discussion meeting with NFME stakeholders, including the Ministry of Education's Departments of Alternative Education and Basic Education, and CSOs, which is scheduled around in May 2019
  - e. Drafting narrative report for all activities
  - f. Submitting a final report, including the analysis of the findings and recommendations

### Expected deliverables

The contractor is expected to submit the following deliverables to UNESCO:

1. Detailed work plan and costing of NFME by **10 December 2018**
2. Final reports of all NFME activities undertaken and final financial report by **31 May 2019**

#### **Inputs of UNESCO and the contractor**

UNESCO will:

- Review the work plan and costing prepared by the contractor;
- Provide feedback on data and reports submitted;
- Conduct monitoring visits to ensure implementation progress;
- Review and confirm the finalized data sets and reports; and
- Provide technical support to ensure UNESCO rules are followed.

#### **NFME**

The contractor will:

- Lead the implementation and management of NFME in Hlaingthayar and Kyaikhto from January to May 2019
- Lead the organization of the 6<sup>th</sup> semester instructor training, a preview and review meeting and a discussion meeting in 2019
- Produce narrative report for all activities
- Submit a final report, including the analysis of the findings and recommendations

#### **Duration of contract**

The proposed timing of the working period is from December to May 2019, tentatively.

#### **Qualifications/Requirements**

- Must have a minimum of 8 years of experience in the field of non-formal education, with a focus on equivalency programme in Myanmar
- Extensive experience in NFPE and NFME implementation and management
- Previous experience in NFPE implementation in the 4 townships and in NFME implementation in the two pilot townships, and familiarity with the UNESCO-EAC data collection process would be an asset.