



United Nations
Educational, Scientific and
Cultural Organization

FORM AM 10-7:

Procurement Notice/Advertisement Open International Competition (OIC)

Country of Destination: Countries in south-east Asia including Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, Philippines Singapore, Timor-Leste, Thailand and Viet Nam

Reference Number: RFP/IQE/HWT/2021/01

Description: Adaptation of digital sexuality education videos and development of companion teaching/facilitation resources for reaching young people in south-east Asia

Deadline for Submission of Electronic Offer: 16 December 2021 midnight, Bangkok time

Posting Date: 25 November 2021

United Nations Educational, Science and Cultural Organization (UNESCO) hereby invite qualified companies to submit sealed tenders as follows:

UNESCO Bangkok seeks the services of a consultant (institution/organization/company) to review and adapt Amaze.org videos to support increased access by teachers, community facilitators and young people to gender-transformative, age-appropriate and culturally relevant Comprehensive Sexuality Education (CSE) teaching and learning resources in digital formats that support online, remote and blended, formal, non-formal and informal learning in the south-east Asia region. **The assignment will be from December 2021 to November 2022, tentatively (approximately 11 months.)**

The contractor is expected to engage regional and national UN agency staff, education sector partners and members of the Asia-Pacific Digital Sexuality Education community to produce three main outputs: at least 9 adapted videos relevant to the south-east Asia context (ie adapted animation and scripts with dubbing and subtitles in the English language); and, for use by school teachers, peer educators and community facilitators, companion lesson plans and short discussion guides for the adapted videos.

The objectives of the assignment are to:

- 1) Review and adapt Amaze.org videos to support increased access by teachers, community facilitators and young people to gender-transformative, age-appropriate and culturally relevant CSE teaching and learning resources in digital formats that support online, remote and blended, formal, non-formal and informal learning in the south-east Asia region. The contractor will engage regional and national UNESCO and UNFPA agency staff, education sector partners and members of the Asia-Pacific Digital Sexuality Education community.
- 2) Produce three main outputs: (i) at least 9 adapted videos relevant to the south-east Asia context (i.e., adapted animation and scripts with dubbing and subtitles in the English language; and, for use by school teachers,

peer educators and community facilitators, (ii) companion lesson plans and (iii) short discussion guides for the adapted videos in the English language. The 9 adapted videos, scripts, lesson plans and discussion guides will be provided by the contractor to UNESCO, UNFPA and their partners for further language translation/dubbing/subtitling in local language and use in the 3 targeted south-east Asian countries.

Expected Outputs:

- a) Inception report that identifies the priority CSE themes that will be highlighted and the proposed 9 videos for review and adaptation to the south-east Asia cultural context, with desk review of CSE lesson plans that may be revised/created in alignment with the videos, and draft approach to carrying out the adaptation of the selected videos (December 2021).
- b) Revised draft video scripts and draft visual story board of the videos to be adapted (May 2022).
- c) Draft of the 9 companion lesson plans for teachers; draft approach to engaging youth partners to develop companion facilitator guides and for skills-building with regional youth partners on using the 9 videos (August 2022).
- d) Final narrative, consultancy exit report (maximum 30 A4 pages, excluding references and annexes in various file formats) including on engagement and any capacity-building activities with youth partners and DSE community members, and final versions of all outputs of the project: final 9 adapted videos lesson plans and facilitator guides (November 2022).

All draft and final project outputs and deliverables should be submitted in the English language.

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

Interested institutions, organizations, companies who wish to participate in the OIC must request for a complete set of Solicitation Documents, available free of charge, from UNESCO contact person at the address shown below.

Your electronic offer, composed of a technical and a financial proposal in separate electronic files, should reach the following address no later than: **16 December 2021 midnight, Bangkok time**. Without any copy to any other e-mail addresses. Offers addressed to any other e-mail accounts, and offers where technical and financial proposals are not submitted in separate files will be disqualified - (File size maximum 10 MB).

Email Address: iqe.bgk@unesco.org

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly

to all Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit a sealed tender. No remuneration will be made to companies for preparation and submission of their tenders.

UNESCO Contact Information:

Section for Inclusive Quality Education, UNESCO Bangkok/ED

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