Preparing Teachers for Global Citizenship Education

Technical Meeting to Develop a Modality for Teachers to Embed GCED into the Curriculum

27 February – 1 March 2017, Bangkok, Thailand

Organized by UNESCO Asia and the Pacific Regional Bureau for Education, Thailand

INFORMATION NOTE

1) Venue

Holiday Inn Bangkok Sukhumvit 22

Meeting venue: 7th floor
1 Sukhumvit 22, Klongtoey, Bangkok 10110 Thailand
International call: +(662) 683-4888, Fax: +(662) 683-4777
Domestic call: (02) 683-4888, Fax: (02) 683-4777

Location map of Holiday Inn
2) **Travel from the airport to the meeting venue**

All participants are responsible for arranging their own transportation from and to the airport. Most airlines will land in Bangkok’s Suvarnabhumi International Airport, but some budget airlines such as AirAsia have relocated to Don Muang International Airport. Please check with your airline/travel agent to confirm your destination.

a. **Taxi**

The most convenient way to get from the airport to the city is by taxi. There are two kinds of taxis: the more expensive limousine taxi and the public meter taxi. If you wish to take an airport limousine, check with the limousine counter inside the airport.

**Traveling from Suvarnabhumi International Airport to the hotel**

To travel from Suvarnabhumi International Airport to your hotel, use a metered taxi located outside the airport building one floor below the arrival hall. Follow signs for "Public Taxi". There are kiosks outside the building. Press the button at the kiosk and you will receive a slip of paper with a number that indicates the parking slot of your assigned taxi. Locate your taxi and show the driver your slip of paper (Note: Keep the slip of paper as a record in case you meet with any difficulties). You must pay the expressway toll when you get to the toll gates (around Baht 75). The taxi fare to the hotel is around Baht 300, but you have to pay an additional service surcharge of Baht 50 on top of the price shown on the meter for taxis leaving the airport.

**Traveling from Don Muang International Airport to the hotel**

Taking a metered taxi is the most convenient ground transport option when getting to/from the airport. The taxi stand is located outside the Arrival Hall. Most destinations to downtown Bangkok cost around Baht 250-300 depending on the traffic. Add an additional Baht 50 surcharge to your fare when you pay the driver upon arrival at your destination. All tollway charges will be paid by the passenger at the toll gates.

Please print the address of the Holiday Inn Sukhumvit 22 Bangkok to show to the taxi driver if you have difficulties in communicating with the driver.

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**Holiday Inn Bangkok Sukhumvit 22**

1 Sukhumvit 22, Klongtoey, Bangkok 10110

โรงแรม ฮอลิเดย์ อินน์ สุขุมวิท 22

โทร. 02-683-4888
b. Train – Airport Link to Suvarnabhumi International Airport only

The Airport Link operates from 6.00 am to midnight daily. A single-trip journey costs between Baht 15 and 45 for the commuter service. The Suvarnabhumi Station is located under the main terminal building (B1 Level, two floors below the Arrival Hall). This line provides services between Suvarnabhumi Airport and Phaya Thai Station at the end of the line. The entire journey, covering a distance of 28 kilometers, takes about 30 minutes, with 6 stops along the way.

You can take the Airport Link to the terminal station at Phaya Thai, and then connect to the Skytrain at BTS Phaya Thai Station to get to Holiday Inn. The closest Skytrain station to Holiday Inn is BTS Phrom Phong, which is about 5 minutes’ walk.


3) Accommodation

UNESCO has reserved a Deluxe Room (single occupancy) at the **Holiday Inn Bangkok Sukhumvit 22** for participants to check in on **Sunday, 26 February 2017** and to check out on **Thursday, 2 March 2017** depending on your flight availability (a total of 4 nights).

**Room benefits:**
- Daily International buffet breakfast
- Complimentary Wi-Fi service

**Check in / out time:**
- Standard check-in time is 15:00 and check-out time is 12:00 noon.
- Half day room charge will apply for late check-out until 18:00 hrs or
- Full day room charge will apply for late check-out after 18:00 hrs until departure

Note: For fully funded participants, UNESCO Bangkok will pay the hotel directly for the cost of the room only for the duration of the meeting. All other personal charges (e.g. telephone, fax, mini-bar, laundry, room service, etc.) and extra cost for late check out on 2 March 2017 will be borne by the participant and/or his/her companion(s) which will be charged to the participant when checking out. Please clear the account directly with the hotel before your departure.

Self-sponsored participants are recommended to stay at the Holiday Inn Bangkok Sukhumvit 22. We can reserve a room for you on your behalf and if you would like us to do so, please kindly send us your flight itinerary as soon as it is available so that we can take action.
4) Telephone

International direct dialing is available in all the guestrooms. This will be at your own expense. Please contact the hotel’s reception directly to make your connection.

5) Visa

Participants are required to obtain, if necessary, entry visa to Thailand from the Royal Thai diplomatic or consular mission in their own countries in advance.

NB: Holders of UNLP’s are NOT necessarily accorded automatic entry, please check the website below for your nationality whether you need a visa and where to obtain one: http://www.mfa.go.th/web/2482.php?id=2495.

6) Climate in Bangkok

It is the dry season in Bangkok during the time of the meeting. Temperatures are expected to range between 30° to 34°C. Since the meeting rooms are air-conditioned, it can be rather cold inside. The dress code for the meeting is smart casual, and a light jacket or shawl would be appropriate.

7) Currency exchange

The commercial rate is subject to daily fluctuations. The exchange rate for cash is slightly lower than for travelers’ cheques. There are banks and currency exchange kiosks located at the airport and near the hotel.

8) Medical emergency

In case of medical emergency, please contact the hotel’s information desk. The nearest hospital to the hotel is:

Samitivej Sukhumvit Hospital
Address: 133 Sukhumvit 49, Klongton-Nua, Wattana, Bangkok, 10110
Call Center: Int’l call: +662 771-8181; Domestic call: (02) 771-8181
http://www.samitivejhospitals.com/Sukhumvit/en
9) Contact information

For programmatic matters, please contact:

Lay Cheng Tan (lc.tan@unesco.org)
UNESCO Bangkok, 920 Sukhumvit Rd, Bangkok 10110, Thailand; Tel:+(662) 391-0577 ext. 211

For logistics, please contact:

Jurairat Pongpino-opas (j.pongpino-opas@unesco.org)
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