



# CENTRAL ASIA SYMPOSIUM ON ICT IN EDUCATION 2018

## Strengthening Education Management Information Systems to monitor the Sustainable Development Goal 4

Hilton Dushanbe Hotel  
Dushanbe, Republic of  
Tajikistan 24-26 October 2018

### LOGISTICS NOTE

#### **I. Venue**

The Workshop will take place at the Hilton Dushanbe Hotel at the address specified below:

#### **HILTON DUSHANBE**

48, Ayni Street, Dushanbe, Tajikistan

Tel: +992-48-7030000 Fax: +992-48-7030001

<https://www3.hilton.com/en/hotels/tajikistan/hilton-dushanbe-DYUHHI/index.html>

#### **II. Travel**

Booking of airfares for participants, sponsored by UNESCO, will be arranged, based on their arrival to Dushanbe on October 23 and departure from Tajikistan on October 27 or October 28, 2018, subject to availability of flights for required routes. \*

\* As per UNESCO rules and requirements, the airfare ticket should be purchased for the most direct travelling route, economy class, non-refundable and non-exchangeable. In any exceptional case, a written approval from UNESCO shall be required prior to the purchase.

#### **III. Hotel transfer**

UNESCO-sponsored participants will be provided with a transfer to the hotel/airport on arrival and departure. Based on preliminary arrangements, participants arriving at the airport can be picked up and transferred to the hotel by the hotel driver with the sign "Hilton Dushanbe Hotel".

#### **IV. Airport arrangements**

Information about Dushanbe International Airport\* is available at its website: <http://dushanbeairport.com>

\* Dushanbe International Airport is under tightened security measures and use additional equipment to scan and check passengers and luggage. Due to this fact, air passengers are recommended to arrive at the airport 3 hours prior to departure of international flights and 2 hours prior to departure of domestic flights.

##### **Dushanbe International Airport**

Lost Luggage Service: + 47 449 41 72

Taxi fare (one-way): up to 30 Tajik Somoni (\$3)

Baggage Room: 47 449 41 28

Consular Unit: 47 449 45 40

Help Desk: 47 449 42 33

Visa Unit: 47 449 45 65

Medical Suite: 47 449 45 67

Fire Lodging: 47 449 44 55

Border Control: 47 449 46 22

##### **Transfer and taxi service\***

Rakhsh Taxi 3333

Saboh Taxi 4444

Diyor Taxi 1616

\* Taxi trips shall not be refunded by event organizers.

#### **V. Foreign citizens' visa information**

According to the legislation of the Republic of Tajikistan, since 2017, foreign citizens arriving in the country should apply for visa electronically via the following link: <https://www.evisa.tj/index.evisa.html>

#### **VI. Foreign citizens' registration**

According to the legislation of the Republic of Tajikistan, foreign citizens arriving in the country for a period exceeding 10 days have to register with the Migration Police Department of Dushanbe City within 10 calendar days from the moment of crossing the national border at location of their temporary residence.

Citizens whose migration cards were stamped (at the airport) with two "date stamps" are exempt from the requirement to register with migration police for 30 days from the moment of arriving in the Republic of Tajikistan.

## **VII. Symposium participant registration**

Symposium registration will start at 8:30 am on October 24, 2018. Participants are expected to arrive at the designated conference room of the Hilton Dushanbe Hotel to verify their identity with the approved participants list.

At the registration area, all organizer-sponsored participants will be required to submit their boarding passes (original items), present their ID's and notify UNESCO personnel of the need to be assisted with temporary registration with Dushanbe city migration authorities.

## **VIII. Language**

The Symposium will be conducted in English and Russian. Simultaneous interpretation will be provided during the entire duration of the event.

## **IX. Accommodation, food and per diem**

For UNESCO sponsored participants, accommodation and breakfast during their stay in Dushanbe will be covered by UNESCO. Also, the above-mentioned participants will be provided with lunches and dinners for the days of their arrival and for October 25-26, departure and meeting at the Hilton Dushanbe Hotel.

UNESCO-sponsored participants will not be provided with additional daily sustenance allowance (DSA) for the period of 23-27 October due to provision of lodging, transportation from/to the airport, as well as breakfasts, lunches and dinners at the hotel.

During the Symposium (24-26 October), participants will be provided with a conference package of 2 coffee/tea breaks and 1 lunch per day, and a reception dinner at the beginning of the Symposium (24 October).

The hotel staff might request the arriving participants to provide a security deposit (cash or card) at the time of hotel registration. The deposit is intended to cover potential expenses associated with telephone calls, minibar and other hotel services not covered by the event organizers. Extra expenses shall be covered by participants independently at the time of check-out from the hotel.

## **X. Computers and communications**

During the Symposium, participants will be provided with wireless Internet connection. Please, contact hotel personnel to verify a valid Wi-Fi password to ensure the access.

## **XI. Climate and weather**

Dushanbe is located on the edge of mountains, and thus has mild subtropical continental climate. Summer in the capital is warm, with rare precipitation. Winter is rather short but accompanied by abundant rains. Spring is long with frequent rains and even thunderstorms. Autumn is dry, but closer to winter it also gets rainy. In October, the average air temperature in Dushanbe is +22.5 °C (73 °F) during the day, and it is +8 °C (46 °F) at night.

Kindly check out the October weather forecast for Dushanbe via the link below:

<https://www.gismeteo.ru>

## **XII. Currency exchange**

Tajikistani Somoni (TJS) is the official currency of the Republic of Tajikistan. Several currency exchange shops are located at the Dushanbe International Airport and within the 5-10 walking minutes from the hotel.

The majority of bank offices in Dushanbe work from 9:00 am to 6:00 pm Monday throughout Friday. The main debit and credit cards, such as Visa and MasterCard, are accepted in large hotels, restaurants and supermarkets.

As of September 26, 2018, the market exchange rate was **1 USD = 9.42 TJS** and has been slightly fluctuating. You can exchange currency both in banks and exchange offices.

Daily exchange rates can be checked via the following website: <https://exchange-rate.guru/usd/tjs/1/>

## **XIII. Emergencies**

Symposium participants are advised to bring their prescription medical supplies to maintain their health while staying in Dushanbe.

In case of need for emergency medical treatment, please, feel free to contact the hotel's information desk and/or event organizers.

### **Short emergency phone numbers of emergency services:**

- 101 - Fire Fighting Service
- 102 - Police
- 103 – Emergency Medical Ambulance Service
- 112 – Emergency

### **Medical service**

Prospect Medical Clinic at 33, Sanoi Street, Dushanbe  
Tel: (+992 37) 224 3092  
Fax: (+992 37) 224 3062  
E-mail: [prospekt-clinic@tajnet.com](mailto:prospekt-clinic@tajnet.com)

## **XIV. Hotel and neighborhood**

The hotel is located in a walking distance to multiple restaurants and cafes, currency exchange offices, a beauty shop, bank offices and sightseeing sites (see <https://www3.hilton.com/en/hotels/tajikistan/hilton-dushanbe-DYUHIHI/maps-directions/index.html>).

Please, kindly review the map identifying the location of the hotel below.



### Most Popular Landmarks

Statue of Ismoil Somoni, National Library of Tajikistan, National Museum, Palace of Nations, Rudaki Park – 5 km, Hissar Castle – 20 km, Varzob Valley – 30 Km.

### XVI. Contact information

For more detailed logistics information, please contact the following representative of UNESCO Almaty Cluster Office and a colleague assisting UNESCO in organizing the Symposium:

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