

JOB ANNOUNCEMENT NO. JA 01-18

Date Issued: 12 February 2018

Functional Title	:	Programme Officer on Ocean and Climate
Level/Fee	:	NOB/1 of the local UN salary scale
Organizational Unit	:	UNESCO/IOC Regional Office for the Western Pacific (WESTPAC), UNESCO Bangkok
Contractual Status	:	Service Contract
Duration	:	1 year Service Contract with an initial 3 months probationary period (renewable subject to satisfactory performance and availability of funds)
Deadline for Applications	:	12 March 2018
Report to work	:	As early as possible

Only candidates with a right to work in Thailand may apply to this position.
--

Background

The Intergovernmental Oceanographic Commission of UNESCO (UNESCO/IOC) is the United Nations body for ocean science, ocean observatories, ocean services and capacity development. Its mission is to promote international cooperation and to coordinate programmes in research, services and capacity building to learn more about the nature and resources of the oceans and coastal areas, and to apply this knowledge to improved management, sustainable development and protection of the marine environment and the decision-making processes of States.

The overall objective of the UNESCO/IOC Sub-Commission for the Western Pacific (WESTPAC) is to assist Member States in the improvement of ocean governance towards the sustainability of marine and coastal resources through the development, coordination and implementation of international programs on marine research, sustained observations, services and capacity development in the Western Pacific and its adjacent regions. WESTPAC focuses on four themes: *ocean processes and climate change*; marine biodiversity and seafood safety; health of ocean ecosystems; and *enhancing knowledge of emerging ocean science issues*. The post is based at WESTPAC Office, Bangkok, Thailand.

Major Duties and Responsibilities:

Under the overall authority of the Director of the UNESCO Regional Bureau for the Asia and Pacific, and the direct supervision of the Head of the WESTPAC Office, the incumbent shall perform the following duties:

- Coordinate and promote the active participation of countries in the Western Pacific and adjacent regions into WESTPAC programmes related to ocean and climate;

- Strengthen policy-science interface by Identifying emerging issues to be addressed, and developing strategies, and project proposals in line with the mission of the WESTPAC, particularly those aimed to strengthen national and regional capacity for ocean and climate observations and services;
- Assist and coordinate with relevant WESTPAC ocean climate observations and services-related groups in the development, implementation and evaluation of assigned projects; monitor and analyze project development and implementation; review and prepare relevant documents and reports; liaise with relevant parties; identify and track follow-up actions.
- Assist in building partnership and pursue fund-raising opportunities at national and regional level with various stakeholders, including national governmental agencies, research institutes, universities, related international organizations and/or programmes, and donor communities;
- Organize workshops and meetings and other capacity building and awareness raising activities relevant to the overall mission of WESTPAC
- Develop and deliver useful communication and outreach materials providing timely information on WESTPAC ocean observations advances, programmatic directions, and new opportunities to a diverse set of audiences;
- Undertake other relevant assignments as may be instructed by the Head of WESTPAC Office

Qualifications/Requirements:

- | | | |
|--------------------------------|---|--|
| Education | : | <ul style="list-style-type: none"> • Advanced University Degree in oceanography, climate or closely related field, with a broad knowledge of Earth system science as an asset |
| Experience | : | <ul style="list-style-type: none"> • At least 6-10 years' experience in developing and implementing programs on ocean climate related research, observations and services; • Previous involvement and experience in international coordination of scientific research or international scientific project management; • Familiarity with the WESTPAC Programmes is an advantage |
| Language | : | <ul style="list-style-type: none"> • Ability to write proposals, draft reports and produce news release in a concise style and efficient manner, and communicate complex scientific issues to a broader audience; • Knowledge of the language of any country in the region is an advantage |
| Skills and competencies | : | <ul style="list-style-type: none"> • Proficiency in standard computer software (word processing, excel, presentations, databases and internet) • Has a balance of forward-looking and pragmatic vision, technical skills, knowledge of the region, countries and other major stakeholders, • Ability to develop and lead the implementation of new activities in light of the common interests of IOC Member States; • Ability to mobilize resources to support the implementation of programmes in line with WESTPAC's mission; • Ability to follow up on issues independently with minimal supervision, and to work efficiently in a dynamic and multicultural environment; • Demonstrated ability to manage conflicting priorities and to work under pressure |

Apply to:

Interested applicants are invited to submit an application letter in English (referencing the Job Announcement No. **JA 01-18**) together with a detailed resume including current salary (UNESCO CV/Application Form which can be found at: <http://en.unesco.org/careers/media/3705> or <http://bangkok.unesco.org/jobs>) and a list of three references (including name, position, address and contact details) by hard copy or e-mail before 12 March 2018 midnight (Bangkok time) to:

Chief, Administration and Finance Unit
UNESCO Bangkok Office
Mom Luang Pin Malakul Centenary Building
920 Sukhumvit Road, Klongtoey
Prakanong, Bangkok 10110 Thailand
Fax no: +(662) 391-0866
E-mail: hr.bgk@unesco.org

Only short-listed candidates will be contacted